# YEARLY STATUS REPORT - 2020-2021

| Part A | |
|---|---|
| **Data of the Institution** | |
| **1.Name of the Institution** | Mary Matha Arts & Science College, Mananthavady |
| • Name of the Head of the institution | Dr Maria Martin Joseph |
| • Designation | Principal |
| • Does the institution function from its own campus? | Yes |
| • Phone no./Alternate phone no. | 04935- 241087 |
| • Mobile no | 9447277990 |
| • Registered e-mail | mmcmntdy@gmail.com |
| • Alternate e-mail | principalmmc95@gmail.com |
| • Address | Mary Matha Arts & Science College, Vemom PO, Mananthavady, Wayanad |
| • City/Town | Mananthavady |
| • State/UT | Kerala |
| • Pin Code | 670645 |
| **2.Institutional status** | |
| • Affiliated /Constituent | Affiliated |
| • Type of Institution | Co-education |
| • Location | Rural |

| | |
|---|---|
| • Financial Status | **Grants-in aid** |
| • Name of the Affiliating University | **Kannur University** |
| • Name of the IQAC Coordinator | **Dr. Ramya Krishnan M.** |
| • Phone No. | **9495912596** |
| • Alternate phone No. | |
| • Mobile | **8921951033** |
| • IQAC e-mail address | **iqacmmc@gmail.com** |
| • Alternate Email address | **mmcmntdy@gmail.com** |
| **3.Website address (Web link of the AQAR (Previous Academic Year)** | http://marymathacollege.ac.in/data/downloads/2020-06-12-12-20-31_aqar-2019-2020.pdf |
| **4.Whether Academic Calendar prepared during the year?** | **Yes** |
| • if yes, whether it is uploaded in the Institutional website Web link: | https://marymathacollege.ac.in/data/downloads/2022-03-19-6-14-19_academic-calendar-2020-2021.pdf |

**5.Accreditation Details**

| Cycle | Grade | CGPA | Year of Accreditation | Validity from | Validity to |
|---|---|---|---|---|---|
| **Cycle 1** | **B++** | **83.50** | **02/02/2006** | **02/02/2006** | **01/02/2013** |
| **Cycle 2** | **A** | **3.02** | **21/02/2014** | **21/02/2014** | **20/02/2019** |
| **Cycle 3** | **B++** | **2.85** | **01/04/2019** | **01/04/2019** | **31/03/2024** |

| | |
|---|---|
| **6.Date of Establishment of IQAC** | **02/03/2006** |

**7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,**

| Institutional/Department /Faculty | Scheme | Funding Agency | Year of award with duration | Amount |
|---|---|---|---|---|
| Mary Matha Arts & Science College, Mananthavady | Construction of Proposed Library Block and Multipurpose Hall, Renovation works and Purchase | RUSA | 2019 - 1 Year and 4 months | 6500000 |

| 8.Whether composition of IQAC as per latest NAAC guidelines | Yes | |
|---|---|---|
| • Upload latest notification of formation of IQAC | View File | |

| 9.No. of IQAC meetings held during the year | 10 | |
|---|---|---|
| • Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? | Yes | |
| • If No, please upload the minutes of the meeting(s) and Action Taken Report | No File Uploaded | |

| 10.Whether IQAC received funding from any of the funding agency to support its activities during the year? | No |
|---|---|
| • If yes, mention the amount | |

**11.Significant contributions made by IQAC during the current year (maximum five bullets)**

*Implementation of LMS to create a better learner centric environment.

*Organised various International and National webinars on different topics in association with different departments

*Organised a 4 days training programme for staff members on LMS and Moodle

*Encouraged the participation of the College Community in support of the Government's initiatives related to COVID - 19 pandemic prevention activities by providing financial aid to the Community Kitchen Programme of Mananthavady Municipality.

*Conducted Gender Audit

**12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year**

| Plan of Action | Achievements/Outcomes |
|---|---|
| Focus on teaching learning process under the COVID 19 pandemic. | Introduced LMS and ensured the conduct of online classes in all subjects. |
| Take necessary actions in order to ensure cleanliness in Campus and health of students and staff members in view of current pandemic. | The campus is sanitized on a regular basis and all necessary safety measures are taken. All staff members are vaccinated. |
| Webinars by various departments | Organised international and National Webinars by different departments. |
| Online programs for students on important days | Organised various programs. |
| Alumni engagements through webinar | During pandemic, webinars were organised by various departments and distinguished alumni were invited as speakers to share their experiences. |
| Addition of new books including reference books. | Purchased needed books |
| Addition of LED lights for ensuring the green practices. | Installed LED lights. |

| **13.Whether the AQAR was placed before statutory body?** | Yes |
|---|---|

- Name of the statutory body

| Name | Date of meeting(s) |
|---|---|
| College Council | 30/03/2022 |

## 14.Whether institutional data submitted to AISHE

| Year | Date of Submission |
|---|---|
| 2020 | 26/02/2022 |

## 15.Multidisciplinary / interdisciplinary

The programmes at Mary Matha Arts and Science College are reflective of its vision and mission, the core of which is to offer intellectual, cultural, moral, social, emotional, physical and aesthetic training to all the students to make them responsible and successful citizens with discipline, integrity, social commitment and democratic values.  We are promoting multidisciplinarity by offering a Generic Elective Course in the fifth Semester of U.G programme by all departments. This course is open to all the students in the institution except for the students of the parent department. The students of parent department can opt a course offered by other departments in the institution.

## 16.Academic bank of credits (ABC):

Since the University prescribes the curriculum and all regulations related to our programmes, Mary Matha Arts and Science College, being a non-autonomous affiliated college, is not entitled to introduce the academic bank of credits and multiple entry-exit provisions. However, the curricula of all our programmes follow modular patterns compatible with easy credit stacking and credit transferability envisaged by ABC.  We are encouraging our students to register for

SWAYAM Courses with the expectation that once ABC is introduced, they would benefit by transfer of credits. We also plan to develop all the existing certificate programmes of the College into academic credits once the University approves the system of ABC.

## 17.Skill development:

The institution is committed to the skill development of our students.  We have a Skill Development Centre in the college. Civil Service Coaching classes have been started under the Skill Development Centre.  We are also offering various certificate programmes in Tally, Python etc., for skill development of the students.

## 18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Mary Matha Arts and Science College always makes a concerted effort to integrate Indian knowledge and culture in our teaching learning practices. The College places immense value on experiential learning which is the thrust of the Indian knowledge base. We have switched over to Malayalam as the administrative language. We promote bilingual classroom sessions and encourage our students to undertake field visits to the indigenous community and settings to internalize the diverse culture and tradition of the region. Such exposures motivate our students to respond to the developmental concerns of these communities constructively. For instance, our students serve as mentors to tribal children, otherwise deprived of mainstream education opportunities. The college library has a special collection of vernacular books on Indian literature, tradition, history, culture. Every year we celebrate yoga day with the full participation of teachers and students. We also promote the practice of yoga throughout the year so that our students imbibe the Indian tradition of meditation and develop harmony with nature. It enables them to synchronize their body and mind and develop their awareness of Indian heritage. National Youth Day is observed in commemoration of Swamy Vivekananda. Onam, the regional festival of Kerala, is enthusiastically celebrated, and the related competitions and performances are designed to promote cultural harmony and preserve indigenous art forms. We also maintain a spacious Heritage Museum with over 500 pieces of agricultural instruments, fishing tools and other valuables of yesteryears.

## 19. Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

As soon as the UGC proposed the introduction of OBE, IQAC realized its importance and spearheaded the efforts to make the faculty conversant with its framework and finer points. Many teachers of our college participated in various workshops on Outcome based education organised at the University level and, finally, OBE got institutionalized in 2019. There are systematic interactions among faculty members, departments and the College in the entire process of OBE transactions. The procedure begins with an annual curriculum plan in the departments which is further integrated with the college level plans incorporating the university academic calendar. POs and PSOs are introduced to the students at the transaction level during the induction programme. At the beginning of the semester, each faculty member in charge of the course introduces the Course Outcomes (COs) to the students and explains the mode of delivery and assessment. Students are informed about the mapping of COs with PSOs and POs. An assessment of the achievements of Course Outcomes (COs)

and Programme Outcomes (Pos) are conducted at the end of each semester both at the departments and college.

**20.Distance education/online education:**

The college has an IGNOU Study Centre from 2014 onwards. The Centre offers BA and B.Com programmes apart from the certificate programmes of CBS (Certificate Programme in Business Skills) and CFE (Certificate Programme in Functional English). The centre is awaiting approval for the MEG (Master of Arts in English) and M COM (Master of Commerce) programmes with effect from the January session of 2019. More than 400 students have registered for the various IGNOU programme and of these nearly 20 percent belong to the SC/ST category. The Centre was elevated as an examination centre from December 2018.

The college acts as Distance Education Centre of Kannur University from 2017 onwards. More than 3000 students are utilizing this centre for contact classes, exams, collection of study materials, mark lists, ID cards and others.

In the beginning of the academic year 2020, a Learning Management System was introduced in the college. The college also made use of G suite accounts, zoom platform, Google Meet, Google Classrooms etc for engaging the online classes during the pandemic. Several webinars were organized by the departments and the college on different topics using the online platforms. Similarly teachers also frequently conducted remedial and extra classes in the online mode.

# Extended Profile

## 1.Programme

1.1

**11**

Number of courses offered by the institution across all programs during the year

| File Description | Documents |
|---|---|
| Data Template | [View File]() |

## 2.Student

2.1

**787**

Number of students during the year

| File Description | Documents |
|---|---|
| Institutional Data in Prescribed Format | View File |

2.2                                                         **90**

Number of seats earmarked for reserved category as per GOI/ State
Govt. rule during the year

| File Description | Documents |
|---|---|
| Data Template | View File |

2.3                                                         **268**

Number of outgoing/ final year students during the year

| File Description | Documents |
|---|---|
| Data Template | View File |

## 3.Academic

3.1                                                         **42**

Number of full time teachers during the year

| File Description | Documents |
|---|---|
| Data Template | No File Uploaded |

3.2                                                         **31**

Number of sanctioned posts during the year

## Extended Profile

### 1.Programme

| 1.1 | 11 |
|---|---|
| Number of courses offered by the institution across all programs during the year | |

| File Description | Documents |
|---|---|
| Data Template | [View File](#) |

### 2.Student

| 2.1 | 787 |
|---|---|
| Number of students during the year | |

| File Description | Documents |
|---|---|
| Institutional Data in Prescribed Format | [View File](#) |

| 2.2 | 90 |
|---|---|
| Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year | |

| File Description | Documents |
|---|---|
| Data Template | [View File](#) |

| 2.3 | 268 |
|---|---|
| Number of outgoing/ final year students during the year | |

| File Description | Documents |
|---|---|
| Data Template | [View File](#) |

### 3.Academic

| 3.1 | 42 |
|---|---|
| Number of full time teachers during the year | |

| File Description | Documents |
|---|---|
| Data Template | No File Uploaded |

| 3.2 | 31 |
| Number of sanctioned posts during the year | |

| File Description | Documents |
| --- | --- |
| Data Template | View File |

## 4.Institution

| 4.1 | 28 |
| Total number of Classrooms and Seminar halls | |
| 4.2 | 25.27496 |
| Total expenditure excluding salary during the year (INR in lakhs) | |
| 4.3 | 96 |
| Total number of computers on campus for academic purposes | |

# Part B

**CURRICULAR ASPECTS**

**1.1 - Curricular Planning and Implementation**

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

**Curricular aspects of courses at Mary Matha Arts and Science College are governed by Kannur University guidelines. The faculties of the college, by being members of University Academic Bodies, play key roles in the curriculum designing of Kannur University. Most of our teachers are members of the Boards of Studies. When the syllabi were restructured as a part of the introduction of the Choice Based Credit and Semester System most of our faculty were in charge of designing and detailing the Programmes and Courses and participate in the workshops organized by the University.**

**To implement the curriculum provided by the University, at the beginning of each academic year, a common staff meeting is held. In this meeting, decisions are taken regarding the time frame for completing the syllabi, conduct of internal as well as the mid-semester examinations. The meeting also plans the running of Bridge Courses, Certificate Courses and Remedial Classes which**

complement and help effective curriculum delivery. The calendar committee records and publishes University academic calendar, in the Handbook and Calendar of the College. Each teacher maintains a Diary of Academic Work which records the details of the curricular as well as the mentoring work done by them.

| File Description | Documents |
|---|---|
| Upload relevant supporting document | View File |
| Link for Additional information | https://marymathacollege.ac.in/data/downloads/2022-03-19-6-14-19_academic-calendar-2020-2021.pdf |

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

As an affiliated institution of the Kannur University, the evaluation norms of the University are strictly followed by our institution. College follows the academic calendar of university and in tune with the university academic calendar the college fixes dates for college level semester exam in the college academic calendar and conducts the exams accordingly.

The College has adopted a method of assessing the academic performance of the students on a continuous basis. As per Kannur University norms 20% of marks are for Continuous Assessment. The Continuous evaluation is based on pre determined transparent system involving any of the two components-For theory course: written test, assignments, seminars, viva etc. For practical course: lab involvement, records, written test etc.

To ensure transparency of the evaluation process, the continuous evaluation marks awarded to the students in each component of each course in a semester shall be notified on the notice board at least three days before the commencement of end semester evaluation. If the student has any complaint regarding the internal mark she/he can submit appeal to the course teacher, HOD and thereafter to the Principal of the college. If not satisfied she/he can approach the controller of examinations, Kannur University.

| File Description | Documents |
|---|---|
| Upload relevant supporting document | [View File](#) |
| Link for Additional information | https://marymathacollege.ac.in/data/downloads/2022-03-19-6-14-19_academic-calendar-2020-2021.pdf |

| 1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University  Setting of question papers for UG/PG programs  Design and Development of Curriculum for Add on/ certificate/ Diploma Courses  Assessment /evaluation process of the affiliating University | B. Any 3 of the above |
|---|---|

| File Description | Documents |
|---|---|
| Details of participation of teachers in various bodies/activities provided as a response to the metric | [View File](#) |
| Any additional information | [View File](#) |

## 1.2 - Academic Flexibility

## 1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

## 1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

9

| File Description | Documents |
|---|---|
| Any additional information | [View File](#) |
| Minutes of relevant Academic Council/ BOS meetings | [View File](#) |
| Institutional data in prescribed format (Data Template) | [View File](#) |

## 1.2.2 - Number of Add on /Certificate programs offered during the year

**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

**7**

| File Description | Documents |
|---|---|
| Any additional information | View File |
| Brochure or any other document relating to Add on /Certificate programs | View File |
| List of Add on /Certificate programs (Data Template ) | View File |

**1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year**

**143/787**

| File Description | Documents |
|---|---|
| Any additional information | View File |
| Details of the students enrolled in Subjects related to certificate/Add-on programs | View File |

**1.3 - Curriculum Enrichment**

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

**The curriculum of Kannur University provides adequate space for enabling the students to address issues related to gender, environment, and sustainability, and to imbibe human values and professional ethics. To quote a few examples, Readings on life and nature addresses different ecological perspectives and how they become part of the life and reality of human beings. Readings on gender address and demonstrate the gender issues faced by Kerala society.**

**Many courses in the science stream make students capable of analyzing the environmental problems, thus enabling them to help the public to take precautions, by imparting them with knowledge of modern techniques for analyzing environmental pollutants. Environmental Science and Conservation Biology are to create a solid base in the basic concepts of environmental studies and to give appreciation on the diversity of life on earth. The paper**

Management Concepts and Principles familiarizes the students with the basic principles of business ethics, management of human resource, employee discipline, absenteeism etc. The main objective of Environmental studies and Disaster Management is to study how to attain sustainable development and also the emerging approaches to disaster reduction and management. Women Empowerment becomes a major topic for discussion in all batches.

| File Description | Documents |
|---|---|
| Any additional information | View File |
| Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum. | View File |

## 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

2

| File Description | Documents |
|---|---|
| Any additional information | View File |
| Programme / Curriculum/ Syllabus of the courses | View File |
| Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses | No File Uploaded |
| MoU's with relevant organizations for these courses, if any | No File Uploaded |
| Institutional Data in Prescribed Format | View File |

## 1.3.3 - Number of students undertaking project work/field work/ internships

36

| File Description | Documents |
|---|---|
| Any additional information | View File |
| List of programmes and number of students undertaking project work/field work/ /internships (Data Template) | View File |

## 1.4 - Feedback System

| 1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni | A. All of the above |
|---|---|

| File Description | Documents |
|---|---|
| URL for stakeholder feedback report | https://marymathacollege.ac.in/feedback-report |
| Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management | View File |
| Any additional information | No File Uploaded |

| 1.4.2 - Feedback process of the Institution may be classified as follows | A. Feedback collected, analyzed and action taken and feedback available on website |
|---|---|

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| URL for feedback report | https://marymathacollege.ac.in/feedback-report |

## TEACHING-LEARNING AND EVALUATION

## 2.1 - Student Enrollment and Profile

## 2.1.1 - Enrolment Number Number of students admitted during the year

## 2.1.1.1 - Number of students admitted during the year

288

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| Institutional data in prescribed format | View File |

**2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)**

**2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

90

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| Number of seats filled against seats reserved (Data Template) | View File |

**2.2 - Catering to Student Diversity**

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The learning levels of students admitted to the College were assessed using different methods and the students are categorized as slow, medium andadvanced learners . The Bridge Courses offered by the departments in the beginning of the academic year for the first year students enablesthe teachers to assess students and categorize them.

Students who are slow learners were provided with remedial classes.The use of ICT, lecture method, open book exams, introduction of certificate courses etc. facilitatesbetter learning. The Scholar Support Programme (SSP) helps the slow learners through remedial classes while the Walk with a Scholar Program (WWS) helps advanced learners for Career Guidance and organizes different motivational visits to institutions and industries across India.

| File Description | Documents |
|---|---|
| Paste link for additional information | **Nil** |
| Upload any additional information | **No File Uploaded** |

**2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)**

| Number of Students | Number of Teachers |
|---|---|
| **787** | **42** |

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |

**2.3 - Teaching- Learning Process**

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

**Teachers make classes as interactive as possible and encourage innovative thoughts and novel interpretations. Audio- Visual methodology, Language Lab, Google Classroom, Industrial Visits, Field Work and Projects are some of the means utilized by the Departments to provide experiential and participative learning.**

**Experimental/Laboratory method is used in science subjects to acquaint the students with the facts through direct experiences individually. Students verify the facts and laws of the subject with the help of experiments. Especially, the department of Chemistry, Physics, Zoology and Computer Science uses this method.**

**Student seminars are organized where in the papers are presented by students on contemporary topics to enrich their learning experience.**

**Group Learning method is now being adopted through WhatsApp groups in which students share their notes and study materials through this method.**

**• Departments encourage students to acquire and develop problem-solving skills. For this, college organizes expert lectures on various topics, motivate students to join MOOC courses, participate in various inter-college and intra-college technical fests and other competitions such as:**

**• In-house summer training with project development**

**• Regular Assignments based on problems**

**• Mini Project development**

- **Regular Quizzes**

- **Class presentations**

- **Debates**

- **Participation in Inter college events**

| File Description | Documents |
|---|---|
| Upload any additional information | **No File Uploaded** |
| Link for additional information | **Nil** |

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

**The institution has its own learning management system, MOODLE, where each teachercreates their own course. A common audio-visual room and two digital classrooms for each major departments of our Institution facilitate ICT enabled teaching. Students are given the training to use these facilities by encouraging them to present their seminar papers with the help of PowerPoint. Notes and question papers are often forwarded to the students via group emails and blogs. Projects and assignments are collected and corrected online.Google classroom is used to manage and post course related information- learning material, quizzes , assignments, etc. The PPTs are enabled with animations and simulations to improve the effectiveness of the teaching- learning process.**

| File Description | Documents |
|---|---|
| Upload any additional information | **No File Uploaded** |
| Provide link for webpage describing the ICT enabled tools for effective teaching-learning process | <u>View File</u> |

**2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )**

**2.3.3.1 - Number of mentors**

**25**

| File Description | Documents |
|---|---|
| Upload, number of students enrolled and full time teachers on roll | [View File](#) |
| Circulars pertaining to assigning mentors to mentees | [View File](#) |
| Mentor/mentee ratio | [View File](#) |

## 2.4 - Teacher Profile and Quality

### 2.4.1 - Number of full time teachers against sanctioned posts during the year

**42**

| File Description | Documents |
|---|---|
| Full time teachers and sanctioned posts for year (Data Template) | [View File](#) |
| Any additional information | No File Uploaded |
| List of the faculty members authenticated by the Head of HEI | No File Uploaded |

### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

**15**

| File Description | Documents |
|---|---|
| Any additional information | No File Uploaded |
| List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template) | [View File](#) |

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

### 2.4.3.1 - Total experience of full-time teachers

**401**

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| List of Teachers including their PAN, designation, dept. and experience details(Data Template) | [View File](#) |

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The Institution follows University guidelines for Continuous Internal Evaluation and the essential components are tests, seminars/assignments and attendance. The College adheres to the academic calendar and University Regulations for the conduct of Continuous Internal Evaluation. In order to ensure transparency in internal assessment, the system of internal assessment is communicated with the students well in time. The Principal holds meetings of the faculties and directs them to ensure effective implementation of the evaluation process. Continuous evaluation is made through Unit Tests, Assignment Submissions, Attendance and Seminar Presentations. The performance of the students is displayed on the Notice board and communicated to the students.

For transparent and robust internal assessment, the following mechanisms are running:

- An Examination Committee is constituted to coordinate the internal examination activities and communicate to the students , teachers and administrative staff regarding examination.
- Internal examination schedule is displayed on notice board or shared through class WhatsApp groups in advance. Two internal examinations are held per semester.
- Internal examination answer sheets are handed over to students after evaluation for their self evaluation.
- Marks of Internal assessment are displayed on the notice board or shared in class group.

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| Link for additional information | **Nil** |

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

**The college has a well organized mechanism for redressal of examination related grievances. An examination committee, comprising of a senior teacher as co-ordinator and teaching staff as members is constituted for the smooth conduction of internal and external examinations. For handling the issues regarding internal evaluation process, a grievance redress cell for continuous evaluation ,comprising students' union advisor as co-ordinator and other teaching staff including CBCSS committee coordinator and students' union chairman as members. The student can approach the teachers, Examination committee members or grievance redressal committee members and Principal to redress the examination related grievance as per the requirement and jurisdiction of the grievance, and the grievances are addressed at the earliest. The committee seek clarifications fromteacher concernedand make changes in marks if necessary.**

**The final internal assessment marks calculated on the basis of attendance, class test and assignment/seminar are uploaded on university website at the end of a semester with the consent of students.**

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| Link for additional information | **Nil** |

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

**Programme Outcomes (POs), Programme Specific Outcomes(PSOs) and Course Outcomes (COs) are communicated to the stake holders of the programme by the following procedures.**

**Programme Outcomes (POs), Programme Specific Outcomes(PSOs) and Course Outcomes (COs) are available in the college website.**

Programme Outcomes (POs) and Programme Specific Outcomes(PSOs)are displayed in the notice board of respective departments and the college library.

Programme Outcomes (POs) and Programme Specific Outcomes(PSOs)are communicated to students during the orientation programme at the beginning of the academic year.

Course Outcomes (COs) are communicated to the students during the introduction class of each course.

| File Description | Documents |
|---|---|
| Upload any additional information | No File Uploaded |
| Paste link for Additional information | https://marymathacollege.ac.in/programme/ba-functional-english |
| Upload COs for all Programmes (exemplars from Glossary) | View File |

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Our Institute is affiliated to Kannur University. We offer Under Graduate, Post Graduate and Research programs . For these programs the institute follows the curriculum designed by Kannur University. The Programme outcomes, Programme specific outcomes and course outcomes are evaluated by the institution and the same are communicated to the students in a formal way of discussion in the classroom and departmental notice board.

- The College takes care of the attainment to measure the POs, PSOs and COs
- The institute followsthe Academic Calendar of our affiliated university.
- All the subject teachers maintainAcademic Diary in each academic year.
- Internal examination committee analyzesevaluation reports of results.
- Institute considersfeedback from the Stakeholders for the attainment of PO, PSO and CO.
- Placement committee reviews students' progression to higher studies and placement.

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Paste link for Additional information | Nil |

## 2.6.3 - Pass percentage of Students during the year

## 2.6.3.1 - Total number of final year students who passed the university examination during the year

**217**

| File Description | Documents |
|---|---|
| Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template) | View File |
| Upload any additional information | No File Uploaded |
| Paste link for the annual report | Nil |

## 2.7 - Student Satisfaction Survey

## 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://marymathacollege.ac.in/student-satisfaction-survey-sss

## RESEARCH, INNOVATIONS AND EXTENSION

## 3.1 - Resource Mobilization for Research

## 3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

## 3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

**13,34,080/-**

| File Description | Documents |
|---|---|
| Any additional information | View File |
| e-copies of the grant award letters for sponsored research projects /endowments | No File Uploaded |
| List of endowments / projects with details of grants(Data Template) | No File Uploaded |

**3.1.2 - Number of teachers recognized as research guides (latest completed academic year)**

**3.1.2.1 - Number of teachers recognized as research guides**

6

| File Description | Documents |
|---|---|
| Any additional information | No File Uploaded |
| Institutional data in prescribed format | View File |

**3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year**

**3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

0

| File Description | Documents |
|---|---|
| List of research projects and funding details (Data Template) | No File Uploaded |
| Any additional information | No File Uploaded |
| Supporting document from Funding Agency | No File Uploaded |
| Paste link to funding agency website | Nil |

**3.2 - Innovation Ecosystem**

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

**Different approaches are implemented by the institution to ensure that there is a quality-based ecosystem to ensure the creation and**

**transfer of knowledge. All the departments, clubs and associations have organized webinars on various topics.The research centres in Mathematics and Zoology have ensured that new knowledge is produced and is constructively transmitted for the welfare of the local community. The Department of Physics has organised science fests and programs like SasthraJalakam for improving the scientific temperament of high school and plus-two students. The NSS and NCC units of the college gave training to people outside the college community on production of sanitisers and masks. In order to lessen the burden of the online mode of education and ensure its maximum effectiveness, teachers underwent rigorous training in the creation of online content and the students were given training subsequently in platforms like Moodle, Google Classroom and Zoom.**

| File Description | Documents |
|---|---|
| Upload any additional information | **No File Uploaded** |
| Paste link for additional information | https://marymathacollege.ac.in/news_events |

**3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year**

**3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year**

**2**

| File Description | Documents |
|---|---|
| Report of the event | View File |
| Any additional information | View File |
| List of workshops/seminars during last 5 years (Data Template) | **No File Uploaded** |

**3.3 - Research Publications and Awards**

**3.3.1 - Number of Ph.Ds registered per eligible teacher during the year**

**3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year**

**7**

| File Description | Documents |
|---|---|
| URL to the research page on HEI website | https://marymathacollege.ac.in/research |
| List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template) | View File |
| Any additional information | No File Uploaded |

**3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year**

**3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year**

**23**

| File Description | Documents |
|---|---|
| Any additional information | No File Uploaded |
| List of research papers by title, author, department, name and year of publication (Data Template) | View File |

**3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year**

**3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year**

**9**

| File Description | Documents |
|---|---|
| Any additional information | No File Uploaded |
| List books and chapters edited volumes/ books published (Data Template) | View File |

**3.4 - Extension Activities**

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

**Nil**

| File Description | Documents |
|---|---|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

**3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year**

**3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year**

0

| File Description | Documents |
|---|---|
| Any additional information | No File Uploaded |
| Number of awards for extension activities in last 5 year (Data Template) | No File Uploaded |
| e-copy of the award letters | No File Uploaded |

**3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year**

**3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

8

| File Description | Documents |
|---|---|
| Reports of the event organized | No File Uploaded |
| Any additional information | No File Uploaded |
| Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template) | View File |

**3.4.4 - Number of students participating in extension activities at 3.4.3. above during year**

**3.4.4.1 - Total number of Students participating in extension activities conducted in**

**collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year**

**305**

| File Description | Documents |
|---|---|
| Report of the event | **No File Uploaded** |
| Any additional information | **No File Uploaded** |
| Number of students participating in extension activities with Govt. or NGO etc (Data Template) | [View File](#) |

**3.5 - Collaboration**

**3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year**

**3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year**

**0**

| File Description | Documents |
|---|---|
| e-copies of related Document | **No File Uploaded** |
| Any additional information | **No File Uploaded** |
| Details of Collaborative activities with institutions/industries for research, Faculty | **No File Uploaded** |

**3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year**

**3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year**

**0**

| File Description | Documents |
|---|---|
| e-Copies of the MoUs with institution./ industry/corporate houses | No File Uploaded |
| Any additional information | No File Uploaded |
| Details of functional MoUs with institutions of national, international importance, other universities etc during the year | No File Uploaded |

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college is situated on a beautiful hilltop on the manananthavady - Mysore highway amidst the sprawling greenery of the Western Ghats, one of the recognized biodiversity hotspots. College has three blocks, the main block accommodates facilites for learning and teaching: classroom, research centre, laboratories, Managers office, principal chamber, administrative office, library and ICT enabled IQAC room. this building is equipped with a lift, fire safety measures and solar energy.

The second block, the student facility centre, provide room for college union, fine arts, NCC and NSS. It is also lodges IGNOU study centre, Kannur university distance education centre, co-operative store, a 3000sqft spacious canteen with separate halls for staff and students, a dining hall for day scholars and a recreation room for administrative staff.

The newly constructed block, Guest house cum conference hall, houses conference hall, seminar hall, VIP Lounge and Fr. Francis Njallapuzha Memorial Heritage Museum. The construction of fourth blockto accomodate central library and auditorium has already begun.

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Paste link for additional information | https://marymathacollege.ac.in/ |

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Department of Physical Education provides guidance, facilites and all support to the students in participation of various sports events and other extra curricular activites. The college contains indoor stadium, gymnasium and a ground to encourage the students in sports(the area of indoor stadium is 43.45*15.00, gymnasium 16.50*7.24 and the area of ground is 114.78*105). Indoor stadium and ground open for public after college hours. Physical Education department prepares the students for athletics, football, cricket, softball, badminton, volleyball, archery, weight lifting etc. In the University level some students are regular winners of certain events like archery, weight lifting, chess, yoga, table tennis etc. few players from college also part in the state and national level championship. Coaching camps in various disciplines will be conducted during the year. Students who are proficient in sports and games are eligible for scholarships given by the government.

The College provides different facilities to encourage cultural events. Audio visual room and auditorium are open for students for practicing and performing various cultural activities. Students use these facilities and get trained to participate in University and InterUniversity cultural competitions.

| File Description | Documents |
|---|---|
| Upload any additional information | [View File](#) |
| Paste link for additional information | https://marymathacollege.ac.in/department/physical-education |

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

20

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Paste link for additional information | https://marymathacollege.ac.in/facilities/smart-class-room |
| Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template) | View File |

## 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

## 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

**1296763.54**

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Upload audited utilization statements | View File |
| Upload Details of budget allocation, excluding salary during the year (Data Template | View File |

## 4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

**The college has a fully automated central library as the major learning resource of the institution, which is achieved using KOHA software. The library regularly subscribes to many national and international journals, daily newspaper and buys new books periodically. The books are housed in well maintained stacks. A spacious reading room with separate reading space for staff members is provided in the library. The central library has a resource network centre (NRC) with 14 computers for free internet browsing. Photocopying and printing facilities are also available in the library. Students can access INFLIBNET in the central library. Internet facility is provided to all students and faculty in the library, free of cost.100 mbps internet facility is available in central library. Each student is issuedlibrary cards**

in order to encourage their use of the library and to make the same smooth and efficient. Two Systems are provided exclusively for the Catalogue Search (OPAC) in the library.

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Paste link for Additional Information | https://marymathacollege.ac.in/facilities/the-central-library-and-reading-room |

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources** | **B. Any 3 of the above**

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template) | View File |

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

94822

| File Description | Documents |
|---|---|
| Any additional information | No File Uploaded |
| Audited statements of accounts | View File |
| Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template) | View File |

**4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)**

**4.2.4.1 - Number of teachers and students using library per day over last one year**

**65**

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| Details of library usage by teachers and students | [View File](#) |

## 4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

**Broadband connection changes the teaching learning process. Students and faculty now enjoy the flexibility to access web and and exchange of materials from any where in the campus. The students, membersof the faculty and non teaching staff can acess the internet at free cost, all through the working hours. The internet connectivity is available for faculty and students in the general library too. Total 90 computers are used in the campus. Department of computer science has UG & PG computer lab with 51 computers. All these systems have an active internet connection. Every department and office have computer with broadband connection. The available band width of the campus is 50MBPS. Also the college has adequate number of printers and UPSs.**

| File Description | Documents |
|---|---|
| Upload any additional information | [View File](#) |
| Paste link for additional information | [https://marymathacollege.ac.in/facilities/the-audio-visual-room](https://marymathacollege.ac.in/facilities/the-audio-visual-room) |

## 4.3.2 - Number of Computers

**90**

| File Description | Documents |
|---|---|
| Upload any additional information | [View File](#) |
| List of Computers | [View File](#) |

| 4.3.3 - Bandwidth of internet connection in the Institution | **A. ? 50MBPS** |
|---|---|

| File Description | Documents |
|---|---|
| Upload any additional Information | View File |
| Details of available bandwidth of internet connection in the Institution | View File |

## 4.4 - Maintenance of Campus Infrastructure

## 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

## 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

**542838**

| File Description | Documents |
|---|---|
| Upload any additional information | **No File Uploaded** |
| Audited statements of accounts | View File |
| Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates) | View File |

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

As a government aided institution, the management take maximum effort to provide ample physical and academic facilities in the college and also to moniter the maximum utilisation and maintenance of them.

The institution has its own mechanism of functioning, with the principal at the helm and various committees looking after the utilization and maintenance of each section.

The procedure to use major facilities like library is explaned in the college handbook. The common facilities like audio visual room, auditorium etc can be reserved early to facilitate proper planning and implementation of programmes and for this purpose a register is maintained in the college office. For other purposes, for example getting an LED projector for a special programme, the college follows a system: the student/facultyconcerned writes a

**formal request to the principal, with the recommendation of Head of the department. Principal give permission for use of the equipment in writing and the office superintendent, after recording it in the issue register hands over the equipment. When it is returned, it is again recorded in the return register. All the department and laboratories are maintainig stock registers which are signed by the principal anually, after the stock verification by the committies concerned.**

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Paste link for additional information | https://marymathacollege.ac.in/ |

## STUDENT SUPPORT AND PROGRESSION

**5.1 - Student Support**

**5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

**5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

**338**

| File Description | Documents |
|---|---|
| Upload self attested letter with the list of students sanctioned scholarship | View File |
| Upload any additional information | View File |
| Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template) | View File |

**5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year**

**5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year**

**11**

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template) | View File |

| **5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills** | **A. All of the above** |
|---|---|

| File Description | Documents |
|---|---|
| Link to Institutional website | https://marymathacollege.ac.in/news_events https://marymathacollege.ac.in/certificate-courses |
| Any additional information | View File |
| Details of capability building and skills enhancement initiatives (Data Template) | View File |

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

688

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

688

| File Description | Documents |
|---|---|
| Any additional information | View File |
| Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template) | View File |

| 5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees | A. All of the above |
|---|---|

| File Description | Documents |
|---|---|
| Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee | View File |
| Upload any additional information | View File |
| Details of student grievances including sexual harassment and ragging cases | View File |

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

### 5.2.1.1 - Number of outgoing students placed during the year

31

| File Description | Documents |
|---|---|
| Self-attested list of students placed | View File |
| Upload any additional information | View File |
| Details of student placement during the year (Data Template) | View File |

### 5.2.2 - Number of students progressing to higher education during the year

### 5.2.2.1 - Number of outgoing student progression to higher education

128

| File Description | Documents |
|---|---|
| Upload supporting data for student/alumni | View File |
| Any additional information | **No File Uploaded** |
| Details of student progression to higher education | View File |

**5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**

**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

**10**

| File Description | Documents |
|---|---|
| Upload supporting data for the same | View File |
| Any additional information | **No File Uploaded** |
| Number of students qualifying in state/ national/ international level examinations during the year (Data Template) | View File |

**5.3 - Student Participation and Activities**

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

**25**

| File Description | Documents |
|---|---|
| e-copies of award letters and certificates | View File |
| Any additional information | No File Uploaded |
| Number of awards/medals for outstanding performance in sports/cultural activities at unive rsity/state/national/international level (During the year) (Data Template) | View File |

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

Our college has an organized students' union to ensure the participation of students in academic and administrative responsibilities of the college. Usually a democratic general election is adopted for the selection of students' union members. Students' union body consists of the Chairman, Vice-chairperson, General Secretary, Joint Secretary, University Union Councilor, Secretary to the Fine Arts Association, Student Editor, General Captain to the sports activities, Secretaries to the Department associations and representatives of 1st, 2nd, and 3rd-year students. Participants for Kannur University inter-collegiate fine arts competition are selected through college level competitions on the Arts Day conducted by the student union.

The College Union Chairperson isa member of Board of Governors, the highest decision making body of the College. Student representatives enthusiastically participate in the functioning of various committees like Library Committee, Grievance Redressal Committee, Women Welfare Committee, Examination Committee etc. The Chairman and Vice Chairperson are permanent members of the Canteen Committee and College Co-operative Society.

Due to COVID – 19 pandemic, General college union election was not conducted during the academic year 2020-21.Regular cultural events and annual sports meet were also disrupted. However, student representatives from various departments organized many online cultural activities and competitions.

| File Description | Documents |
|---|---|
| Paste link for additional information | https://marymathacollege.ac.in/students/the-student-s-union |
| Upload any additional information | No File Uploaded |

**5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)**

**5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year**

**27**

| File Description | Documents |
|---|---|
| Report of the event | View File |
| Upload any additional information | View File |
| Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template) | View File |

**5.4 - Alumni Engagement**

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The alumni association of our college has been running unregistered since 1998. On 11th November 2018 the official alumni association of our college "MARY MATHA ARTS AND SCIENCE COLLEGE POORVA VIDHYARTHI ASSOCIATION" got registered at the office of Wayanad District registrar (Ref. No.WYD/CA/441/2018). Facility for online alumni registration is provided on the college web site. College relies on alumni to provide mentoring, internships, and career opportunities to students. Alumni are the brand ambassadors of our college and those who are well positioned in various careers help students through placement cell. Alumni representatives who are members of college Advisory Committee actively take part in academic and administrative functioning of the college. Alumni members occasionally deliver motivational

talks to our students and significantly contribute financially or by other means during various fests/activities of the college. COVID pandemic and subsequent shut down disrupted our annual on-campus Alumni meet on December 26th. However members of our alumni group organized many online gatherings. Also our students could seek online guidance for career opportunities and competitive exam preparation from successful alumni members. Various alumni groups are active in new media like Facebook, Whatsapp etc. and strengthen the reputation of our college through positive posts.

| File Description | Documents |
|---|---|
| Paste link for additional information | https://marymathacollege.ac.in/alumni/register |
| Upload any additional information | View File |

| 5.4.2 - Alumni contribution during the year (INR in Lakhs) | D. 1 Lakhs - 3Lakhs |
|---|---|

| File Description | Documents |
|---|---|
| Upload any additional information | No File Uploaded |

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The vision of the college is the holistic development of Students with sound intellectual, physical, psychological, emotional, and spiritual maturity that will pave the way for a truly democratic, secular, and equitable social order. The mission of the college is to make knowledge available to the students through quality education irrespective of their religion, caste or gender, but keeping in view the educational needs of the Christian Community as well, thus to be an active agent contributing to the Socio-economic and cultural transformation of Wayanad. The Board of Governors, the highest authority in the hierarchy of the college gives directions to the IQAC to prepare an action plan on various issues like infrastructural development, enhancement of teaching learning quality, research promotion and extension activities as per the vision and mission of the college. At the beginning of every academic year different committees are formed and regular

staff and departmental meetings are conducted to assess the
situations at the departmental level. The vision and mission
propounded by the founders of the institution are materialised at
various levels by a collaborative effort of the management,
teachers and administrative staff so that the student community
gets maximum benefit from the institution.

| File Description | Documents |
|---|---|
| Paste link for additional information | https://marymathacollege.ac.in/about/vision-and-mission |
| Upload any additional information | No File Uploaded |

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

In the academic year 2020-21 the college faced many challenges due
to the pandemic situation. The conduct of regular classes for the
students was the major challenge faced by the institution. The
timely intervention of the IQAC with the support of the governing
council and staff council to switch the classes to online mode was
highly appreciable. In due course, we were able to successfully
shift to blended mode of learning. In the beginning of the
academic year, a Learning Management System was introduced in the
college. With the steadfast support and guidance from the IQAC,
the teachers and students were given adequate training to handle
the new mode of teaching and learning. The college also depended
on G-suite accounts, zoom platform and WhatsApp groups for
engaging the classes. As instructed by the IQAC, various
departments raised funds to support students from financially poor
background to buy necessary gadgets to facilitate blended
learning. During this year, more students and teachers were
encouraged to register for SWAYAM courses. The IQAC also ensured
that PTA meetings, staff meetings etc were conducted in the online
mode and everyone was kept abreast with the changes in the mode of
teaching and learning.

| File Description | Documents |
|---|---|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The pandemic induced crisis and challenges in teaching and learning were effectively managed by the college. The college tried the best to bridge the gap between digital haves and digital have-nots among students. The students who had no gadgets to attend the online classes were given financial support to buy new ones. After discussing with the students and teachers, Google Meet was approved as the official online platform of the college for classes. Students were given training in using Google Meet. Later, student WhatsApp groups (class and batch-wise) were formed for the effective conduct of the online classes. Based on the request of the students, the students were given to choose from different time slots: 8.30am-1.30 pm and 9.30 am-2.30pm . Students were given timeslots based on their convenience. The syllabus, reading materials and notes were shared to the students as digital copies. The students were asked to attend online tests and exams. The Learning Management System of the college, Moodle was introduced and the students were given training in that. Students were enrolled in the LMS and classes were conducted via this platform.

| File Description | Documents |
| --- | --- |
| Strategic Plan and deployment documents on the website | No File Uploaded |
| Paste link for additional information | https://marymathacollege.ac.in/lms/learning-management-system-lmsmanagement-system-lms |
| Upload any additional information | No File Uploaded |

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The College is managed by the Catholic diocese of Mananthavady, and a senior administrator of the diocese is appointed as the Manager of the Institution. The Governing Body, the highest hierarchical body of the Institution, is comprised of the Patron, Principal, Deputy Director of the Collegiate Education, Co-ordinator of IQAC, representatives of faculty and the Local Self Government Bodies, the College Union Chairman and other stakeholders. The Principal is the head of the institution and is responsible for the effective execution of academic and administrative policies and plans of the Government, the

University and the Management. The College Council, the advisory body to the Principal in academic and administrative matters, comprises of the Principal as the Chairman, Heads of all major departments, and representatives from other minor departments, Co-ordinator of IQAC, College Librarian, and office bearers of the Teaching Staff Association. The IQAC monitors the quality performance of the institution and prepares the Academic and Infrastructure Master Plans in consultation with the Governing Body. The recruitment of the staff is as per the norms of the UGC, State Government, and the University. Applications are invited from suitable candidates after the vacancies are notified in newspapers and in the college website.

| File Description | Documents |
|---|---|
| Paste link for additional information | Nil |
| Link to Organogram of the institution webpage | Nil |
| Upload any additional information | View File |

**6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination**

A. All of the above

| File Description | Documents |
|---|---|
| ERP (Enterprise Resource Planning)Document | No File Uploaded |
| Screen shots of user inter faces | View File |
| Any additional information | No File Uploaded |
| Details of implementation of e-governance in areas of operation, Administration etc(Data Template) | View File |

**6.3 - Faculty Empowerment Strategies**

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The management acknowledges the continuous commitment and undiluted work culture of the teaching and non-teaching faculty and have instituted.

Career advancement of the teaching staff is given due importance by the institution by facilitating Faculty Development Programme.The teaching staff is granted leave to participate in Orientation Programmes, Refresher Courses, Short Term Courses etc. Participation of the non-teaching staff in courses/seminars related to computer literacy,administrative skill etc. is ensured.Group Insurance facility is provided to both teaching and non-teaching staff. .The teaching and non-teaching staff are granted different types of leaves such as commuted leave, leave surrender facility, maternity leave, paternity leave, earned leave, medical leave etc. as per the norms of the State Government and the UGC.Provident fund, General Life Insurance Scheme(GLIS), State Life Insurance (SLI) etc. are provided for all the employees. Canteen facilities are provided inside the campus at subsidized rates. Recreation room and sports facilities like gym, indoor and outdoor stadium are made available for the staff without any membership fee.Staff quarters with good facilities are made available for the teaching and non-teaching staff. Staff Benefit scheme through which short term and long term loans can be availed is also there.

| File Description | Documents |
|---|---|
| Paste link for additional information | Nil |
| Upload any additional information | View File |

**6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**

**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

4

| File Description | Documents |
|---|---|
| Upload any additional information | No File Uploaded |
| Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template) | View File |

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

**2**

| File Description | Documents |
|---|---|
| Reports of the Human Resource Development Centres (UGCASC or other relevant centres). | **No File Uploaded** |
| Reports of Academic Staff College or similar centers | **No File Uploaded** |
| Upload any additional information | View File |
| Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template) | View File |

**6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**

**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

**10**

| File Description | Documents |
|---|---|
| IQAC report summary | **No File Uploaded** |
| Reports of the Human Resource Development Centres (UGCASC or other relevant centers) | View File |
| Upload any additional information | **No File Uploaded** |
| Details of teachers attending professional development programmes during the year (Data Template) | View File |

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

All the faculty had submitted a performance appraisal form which includes all the academic and administrative duties performed by a faculty. This is designed on the basis of PBAS (Performance Based Appraisal System) approved by UGC. Faculty appraisal was completed with the help of a student feedback system. The appraisal forms are evaluated by the HoD,IQAC coordinator and the principal. Work done diaries of the teachers were verified. The teaching and communication skills,mentoring skills and other qualities of the teachers are assessed here. The faculty concerned were given suggestions for betterment.The performance of the non-teaching staff was evaluated by the manager and the principal by considering the nature, quality and quantity of the work. The principal closely monitors the efficiency of the administrative staff.

| File Description | Documents |
|---|---|
| Paste link for additional information | https://marymathacollege.ac.in/download-forms-and-formats |
| Upload any additional information | No File Uploaded |

## 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The College has both the internal auditing system and external auditing system. An internal audit was conducted by a committee. The reports are regularly monitored by the Principal.

Departmental Audit: Officials from the office of the Deputy Director of Collegiate Education conducted the departmental auditing to verify salary, DCB, attendance and acquittance in case there need to be any rectification. Only a few minor objections were raised. Clarifications for the same were given. The College Management audit was conducted by a Chartered Accountant, and the Income & Expenditure Statement and utilisation certificates were prepared.

.

| File Description | Documents |
|---|---|
| Paste link for additional information | **Nil** |
| Upload any additional information | [View File](#) |

## 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

## 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

**48000**

| File Description | Documents |
|---|---|
| Annual statements of accounts | **No File Uploaded** |
| Any additional information | [View File](#) |
| Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template) | [View File](#) |

## 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

**The College has a proper mechanism for mobilizing funds from the Central and State governments. With a view to availing of the funds provided for various projects by submitting proposals in time and coordinating the proper utilization of funds in the stipulated time, one senior faculty member is entrusted by the College Council to be the Project Co-ordinator. Over the years the College was able to get many projects funded by UGC, and at present, on submission of DPR, the RUSA has sanctioned two crores of rupees to our college, and the college is waiting for the fund to be released for constructing Central Library and Auditorium, and other renovations and purchases. The Project Co-ordinator, the Infrastructure Development Committee, Renovation Committee, Purchase Committee and the IQAC co-ordinator monitor the proper utilization of funds allocated for the development of infrastructure in the College. Every year the Management sets apart a large portion of their budget for the infrastructural development and maintenance. The Management also releases a large sum of amount as an advance payment in partial financial support for the starting and completion of projects funded by government**

**agencies.**

| File Description | Documents |
|---|---|
| Paste link for additional information | **Nil** |
| Upload any additional information | **No File Uploaded** |

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

**Online Learning**

**In the beginning of the academic year, a Learning Management System was introduced in the college. With the steadfast support and guidance from the IQAC, the teachers and students were given adequate training to handle the new mode of teaching and learning. The college also depended on G suite accounts, zoom platform and WhatsApp groups for engaging the classes. As instructed by the IQAC, various departments raised funds to support students from financially poor background to buy necessary gadgets to facilitate blended learning.During this year, more students and teachers were encouraged to register for SWAYAM courses. The IQAC also ensured that PTA meetings, staff meetings etc were conducted in the online mode and everyone was kept abreast with the changes in the mode of teaching and learning.**

**Gender Audit**

**A Gender audit was conducted in the college under the leadership of the IQAC**

**The Gender Audit has the following objectives:**

- **To find out the areas where gender imbalance or discrimination exists and the reasons for its existence.**
- **To establish efficient gender equality and gender balance in decision making process in all college activities.**
- **To enhance the prevention of sexual harassment in the college campus.**

| File Description | Documents |
|---|---|
| Paste link for additional information | http://lms.marymathacollege.ac.in/ |
| Upload any additional information | View File |

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

**The IQAC plays a pivotal role in the college as it regularly monitors and reviews the teaching learning process. The academic calendar is timely prepared and also effectively executed. All the first year students are given an orientation programme in which they are familiarized about the functioning of the college, the teaching-learning process, the evaluation system, co-curricular activities, and the code of conduct to be practiced inside the college. Students are made aware of the time-table, program structure, syllabi and other important practices at the department level. The institution has a feedback system coordinated by the IQAC based on which suggestions for improvement are given to the faculty. The IQAC intervenes in focal areas like the preparation of nominal roll and attendance sheet, preparation of the attendance register, choice of electives, timetable preparation, course delivery(online/offline/blended),conduction of seminar, projects, industrial training, setting up the question paper, conduction of internal examination and organizing invited lectures.**

| File Description | Documents |
|---|---|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

| 6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA) | D. Any 1 of the above |
|---|---|

| File Description | Documents |
|---|---|
| Paste web link of Annual reports of Institution | **Nil** |
| Upload e-copies of the accreditations and certifications | **No File Uploaded** |
| Upload any additional information | [View File](#) |
| Upload details of Quality assurance initiatives of the institution (Data Template) | [View File](#) |

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

**1. Action plan for 2020-2021**

**Gender equality is one of the key demanding situations dealing with society today. A gender audit is likewise carried out to discover the regions in which gender imbalances exist (if any) and the elements at the back of them. Mary Matha College has a sturdy moral paintings way of life this is primarily based totally on inclusivity. It observes maximum moral requirements in all its activities. Equal possibilities are furnished to all people regardless of gender, race, caste, color, creed, language, religion, political or different opinion, countrywide or social origin, property, beginning or different status. Its particular paintings way of life, healthful traditions and ethos have led to enrolment of 61% woman college students and 50% woman staff. Safety, protection and well-being, in conjunction with gender fairness and pleasant operating atmosphere, are the problems of high subject to the college.**

| File Description | Documents |
|---|---|
| Annual gender sensitization action plan | https://marymathacollege.ac.in/promotion-of-gender-equity |
| Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information | https://marymathacollege.ac.in/promotion-of-gender-equity |

| | |
|---|---|
| **7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures   Solar energy Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power efficient equipment** | **B. Any 3 of the above** |

| File Description | Documents |
|---|---|
| Geo tagged Photographs | View File |
| Any other relevant information | View File |

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management  Waste recycling system Hazardous chemicals and radioactive waste management

**The College, like unique entities that generate and control volatile wastes, is faced with a number of problems. Most of the Departments do not generate volatile waste and can be categorizedas conditionally exempt small quantity turbines (turbines of a good deal much less than 100 grams of volatile waste constant with month). Hazardous chemical substances or biochemical which consist of contagious ailments, pathogens, affected person's blood, and radio-active substances aren't used within the College campus yet. Ideally, coping with, collection, and transportation and coping of chemical materials begins off evolved with knowledge of the dangers related to their use. All stakeholders, particularly from educational departments and laboratories, are chargeable for disseminating information on volatile materials being used within the facility. As the amount of volatile waste is nil or very negligible, there isn't always a facility superior to transport and control it in proper place.**

| File Description | Documents |
|---|---|
| Relevant documents like agreements / MoUs with Government and other approved agencies | View File |
| Geo tagged photographs of the facilities | **No File Uploaded** |

| **7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus** | **A. Any 4 or all of the above** |
|---|---|

| File Description | Documents |
|---|---|
| Geo tagged photographs / videos of the facilities | View File |
| Any other relevant information | View File |

**7.1.5 - Green campus initiatives include**

| **7.1.5.1 - The institutional initiatives for greening the campus are as follows:**<br><br>1. **Restricted entry of automobiles**<br>2. **Use of bicycles/ Battery-powered vehicles**<br>3. **Pedestrian-friendly pathways**<br>4. **Ban on use of plastic**<br>5. **Landscaping** | **A. Any 4 or All of the above** |
|---|---|

| File Description | Documents |
|---|---|
| Geo tagged photos / videos of the facilities | View File |
| Various policy documents / decisions circulated for implementation | **No File Uploaded** |
| Any other relevant documents | View File |

**7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**

| **7.1.6.1 - The institutional environment and energy initiatives are confirmed through the** | **A. Any 4 or all of the above** |
|---|---|

**following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

| File Description | Documents |
|---|---|
| Reports on environment and energy audits submitted by the auditing agency | **No File Uploaded** |
| Certification by the auditing agency | **No File Uploaded** |
| Certificates of the awards received | **No File Uploaded** |
| Any other relevant information | View File |

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen                reading**

**A. Any 4 or all of the above**

| File Description | Documents |
|---|---|
| Geo tagged photographs / videos of the facilities | View File |
| Policy documents and information brochures on the support to be provided | **No File Uploaded** |
| Details of the Software procured for providing the assistance | **No File Uploaded** |
| Any other relevant information | View File |

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

- **Tribal student's passing out is a sign of inclusiveness.**

- **The holistic development of Students with sound intellectual, physical, psychological, emotional, and spiritual maturity that will pave the way for a truly democratic, secular, and equitable social order irrespective of caste and creed.**

| File Description | Documents |
|---|---|
| Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution) | **No File Uploaded** |
| Any other relevant information | **No File Uploaded** |

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

1. **The College organizes constitutional obligations programme like Republic Day and Independence Day.**
2. **A one-day workshop was conducted on 2nd June 2020 for the office staff on 'Role of Support Staff in Quality Assessment in Higher Education'. The workshop was led by Dr Maria Martin Joseph and the Manager presided over the programme.**
3. **Dr Joseph K J, Associate Professor, Department of Malayalam, was the General Convener of the International Webinar on Post Covid World organized by the College in June 2020.**
4. **College was taken over by the District Administration for the Legislative assembly Election as the distribution and counting center (26 March to 4 May). Regular Activities were restricted during this period.**
5. **Career Guidance Cell organized a webinar on Job Oriented skill training program in association with Avodha Edutech on 12th June 2021. Avodha is a rapidly growing internet platform with various product offerings in the e- learning sector.**

| File Description | Documents |
|---|---|
| Details of activities that inculcate values; necessary to render students in to responsible citizens | **Nil** |
| Any other relevant information | **Nil** |

| **7.1.10 - The Institution has a prescribed code** | **A. All of the above** |
|---|---|

**of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized**

| File Description | Documents |
|---|---|
| Code of ethics policy document | View File |
| Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims | **No File Uploaded** |
| Any other relevant information | View File |

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

1. NSS units conducted various competitions as part of the Independence Day Celebrations.
2. The Gandhi Jayanthi Celebrations of this year was inaugurated by Dr KM Anil, Course Director, Kannur University B.Ed Centre, Thonichal. He spoke on the increasing relevance of Gandhi in these contemporary times. More than twenty volunteers of the two units participated in the one-day cancer awareness programme conducted by Pazhassi Raja College, Pulpally on 9th October 2020.
3. NCC unit organised a programme called Gandhi Smrithi in accordance with Gandhi Jayanthi. Inter Collegiate Quiz, Speech and Short Poem Competitions were conducted as part of the event.
4. NSS observed World Mother's Day on May 9, 2021. Conducted a versification and story writing competition for volunteers as part of World Mother's Day.
5. NSS also observed International Nurses Day on May 12, 2021.
6. NSS organised a programme MazhakkuMumbe 2021. The volunteers indulged in cleaning the suburbs of their houses and

> **localities. The cleaning drive was organized from May 25-31, 2021.**

| File Description | Documents |
|---|---|
| Annual report of the celebrations and commemorative events for the last (During the year) | View File |
| Geo tagged photographs of some of the events | **No File Uploaded** |
| Any other relevant information | **No File Uploaded** |

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

**Best Practice 1**

**Title of the Practice: PEN-R' – Project on English Newspaper Reading**

**Objective: To inculcate reading habit among the entire students of the college**

**The Context: The majority of the students hailing from poor rural backgrounds and first-generation learners**

**The Practice: The Institute started subscribing two copies of The New Indian Express to each class on an experimental basis**

**Evidence of Success: Visible attitudinal change in the reading habits among the students'.**

**Problems Encountered and Resources Required: The majority of the newly admitted students do not have the habit of reading newspapers.**

**Best Practice 2**

**Title of the Practice: Green Campus**

**Objective: To plant indigenous seedlings with inside the campus.**

**The Context: The College is specially regarded for its green**

campus

The Practice: Propagations are achieved thru a well-hooked up nursery and seedlings are generating via way of means of skilled staff.

Evidence of Success: 100% of the College is surrounded through herbal splendor with blooming and flowering flowers which fill ups the campus with clean air.

Problems Encountered and Resources Required: The College symbolizes the conclusion of the goals and aspirations of the humans of the tribal, minority focused.

| File Description | Documents |
|---|---|
| Best practices in the Institutional website | https://marymathacollege.ac.in/extensionactivities/pen-r-project-on-english-newspaper-reading |
| Any other relevant information | https://marymathacollege.ac.in/green-campus |

## 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The institution provides an excellent and pleasant atmosphere for students to achieve their academic goals and develop their intellectual potential. It tries to instill in them human values and sense of societal responsibility. Special attention is provided to students from tribal backgrounds, poor rural areas, and first-generation learners.The students benefit from two important features of the institution: the learner-centered approach to teaching and learning, and its broad inclusivity. Followingprogrammes are envisaged to cater needs of the students: · The Bridge Courses offered by the departments in the beginning ofacademic year forfirst-year students enabledthe teachers to assess students and categorize them. Students who are slow learners were provided with remedial classes. · The use of ICT, lecture method, the introduction of certificate courses, etc. facilitated better learning. · The Scholar Support Programme (SSP) helps the slow learners through remedial classes while the Walk with a Scholar Program (WWS) helps advanced learners with Career

Guidance and organizes different motivational visits to institutions and industries across India. • Pen- R programme for the English communication development • Regular career and guidance programmes • The mentoring system and counseling services provide guidance and counseling on academic and non-academic matters.

| File Description | Documents |
|---|---|
| Appropriate web in the Institutional website | No File Uploaded |
| Any other relevant information | No File Uploaded |

7.3.2 - Plan of action for the next academic year

The college would like to take advantage of LMS, Google Classrooms and to promote PPT Bank, Question Bank, Youtube channels etc. to make the most of the potential of blended learning.The college is planning to start a studio with state-of-the-art facilities for online classes. Teachers and students will be encouraged to do more research activities. More workshops and seminars on various topics will be organized. There are plans to encourage teachers and students to publish papers and books in journals and conferences. The following are the future plans for infrastructure development: 1) The new library block, which includes a large auditorium, is nearing completion. By the end of the year, the work will be finished and commissioned. 2) Use of RUSA funding for infrastructure development, renovation, and maintenance to the fullest extent possible. 3) As part of a green initiative, the college intends to install more solar panels. 4) To establish an incubation cell. The institution is preparing to participate in NIRF in the coming academic year.It has been decided to sign additional Memorandums of Understanding (MOU)with various organisations for the improvement of student skills. The college wants to boost alumni involvement with students.